

DINING ROOM

Cleaning Checklist

Daily Tasks	S	M	T	W	T	F	S
Clear dishes							
Wipe table and chairs							
Remove clutter							
Sweep floor							

Weekly Tasks	Week 1	Week 2	Week 3	Week 4
Dust light fixture				
Clean table and chairs				
Clean walls and wall decor				
Dust other furniture				
Sweep floor				
Mop floor				

Deep-Cleaning Tasks	
Disinfect light switches and outlets	
Wipe inside storage furniture	
Wash curtains	
Condition wood furniture	
Clean silverware	