



Your Holiday Cleaning Schedule & Checklist



1 Month Before: *Get Started*

ENTRYWAY

- Wipe down the door with a damp cloth.
- Launder (or deep-clean) the doormat.
- Tuck away any out-of-season items.

LIVING ROOM

- Vacuum furniture.
- Treat any furniture or carpet stains.
- If you have a fireplace you plan to use, schedule a chimney sweep.

DINING ROOM

- Polish silver.
- Launder any table linens you plan to use.
- Polish the dining room table.
- Ensure you have enough chairs for your guests. Borrow or rent any extras.

KITCHEN

- Deep-clean your oven.
- Deep-clean your refrigerator and freezer.
- Clean grease off kitchen surfaces.

BATHROOM

- Address any leaks, broken hardware or other issues.

GUEST BEDROOM

- If you don't use your guest bedroom often, make sure everything is in working order.

OUTSIDE

- String any holiday lights.

1 Week Before: *Freshen Up*

ENTRYWAY

- Sweep or mop floors.
- Shake out the doormat.

LIVING ROOM

- Dust the space.
- Launder throw blankets.
- Wipe down the coffee table.

DINING ROOM

- Dust the space.
- Wash any serving dishes you plan to use.
- Press any table linens you plan to use

KITCHEN

- Clean appliances, like your stove, microwave and dishwasher.
- Dust the top of the fridge.
- Sweep or mop floors.
- Deodorize your fridge.

BATHROOM

- Sweep or mop floors.
- Stock up on extra toiletries.

GUEST BEDROOM

- Write down the Wi-Fi password.
- Remove any personal belongings from the closet and dresser.

OUTSIDE

- Let your neighbors know that you're expecting a lot of guests—especially if they plan to park in the street. If you have overnight guests, find out if you need overnight street-parking permits for their cars.



1 Day Before: *Last-Minute Details*

ENTRYWAY

- Move coats out of the closet or off the coat rack to make room for guests' belongings.

LIVING ROOM

- Tuck away any clutter, like newspapers, books or remotes.
- If you have a pet, lint-roll any seating areas.

DINING ROOM

- Place fresh flowers or a centerpiece on the table.
- Set the table.

KITCHEN

- Wipe down the refrigerator.
- Clean the countertops.
- Take out the trash.
- Empty the dishwasher.
- Refresh the garbage disposal.
- Clear personal items (like appointment reminders) off of the fridge.

BATHROOM

- Wipe mirror.
- Clean the tub, shower and toilet.
- Remove clutter and personal products from the vanity.

GUEST BEDROOM

- Make the bed with fresh sheets.
- Lay out fresh towels.

OUTSIDE

- Put away any yard tools, like rakes or snow shovels.

30-Minutes Before: *Final Touches*

ENTRYWAY

- Place a dry boot tray near the door to collect guests' wet shoes.
- Tidy or tuck away any piles of mail.

LIVING ROOM

- Arrange throw pillows and blankets.
- Quickly vacuum up any fallen pine needles from around the tree.

DINING ROOM

- Light any candles.

KITCHEN

- Make room in the fridge for any dishes guests bring to pass.
- Hang fresh dish towels.

BATHROOM

- Set out fresh hand towels.
- Close the shower curtain.
- Wipe down the faucet and sink.
- Make sure you have enough soap set out.

GUEST BEDROOM

- Fluff pillows.

OUTSIDE

- If there's snow or ice, make sure the walk/driveway is shoveled and salted.
- Turn on any holiday or house lights.

